Jefferson County Parks, Recreation and Open Space Plan

Meeting Notes

PRO Planning Steering Committee

Friday, October 3rd 2008, 12pm to 1:30pm

Jefferson County Public Works Office, Large Conference Room

Town Meetings

- Attendance list and jobs
    - Arrival time for set up-5:30pm
    - Help with clean up-everyone
    - Speakers-to cover it in case Trevor is not at each meeting-Trevor
    - Roles during small group workshops-listen in but do not disturb
- Planning for publicity
    - Posting of flyers in communities – Matt and Davis
    - Emails to networks - everyone
    - Press releases - Matt
    - Personal networks word of mouth - everyone
    - Signs - Matt
    - Reaching organizations coordinated by Matt
- Logistics
    - Welcome table-sign in sheets, name tags, welcoming committee - Davis
    - Furniture-set up and take down - Everyone
    - Davis-coffee in Quilcene, Friends, cookies in Quilcene; Friends-cookies and beverages in P.T. and Port Ludlow; Trevor-refreshments in Chimacum
    - Audio and video - Matt
    - Supplies for facilitators - Jim
    - Follow up with attendees – Matt
- Survey at the Town Meetings? - No

Survey

- Review draft survey-feedback Matt took input and incorporated it
- Search for a consultant-Matt will invite Sam Gibboney

Connecting with Our Partners

- Setting up focus group meetings, phone conversations, or visits with each of our partners
- Waking 'sleeping dogs'?

Map with Parks

Review State Methodology