Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Frank Gifford, Public Works Director

Agenda Date: November 3rd, 2008

Subject: Professional Services Contract for Parks and Recreation Town Meetings

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Statement of Issue: The Parks and Recreation Division of the Public Works Department is proceeding with the Parks, Recreation, and Open Space (PRO Plan) Town Meetings. This agreement is for the consultant, Jim Rough and Associates, to provide facilitators for these meetings.

Analysis/Strategic Goals/Pro's & Con's: Jim Rough and Associates is an established local consultant.

Fiscal Impact/Cost Benefit Analysis: This contract is an excellent value for the County. Ten facilitators and Jim Rough will be present at each of the four meetings. Each meeting will cost $1250 for a total of $5000.

Recommendation: Approve and sign the agreement.

Reviewed By:

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Philip Morley, County Administrator **Date**