Jefferson County Parks, Recreation and Open Space Plan

Agenda

PRO Planning Steering Committee

Friday, October 3rd 2008, 12pm to 1:30pm

Jefferson County Public Works Office, Large Conference Room

Town Meetings

- Attendance list and jobs
    - Arrival time for set up
    - Help with clean up
    - Speakers-to cover it in case Trevor is not at each meeting
    - Roles during small group workshops
- Planning for publicity
    - Posting of flyers in communities - everyone
    - Emails to networks - everyone
    - Press releases - Matt
    - Personal networks word of mouth - everyone
    - Signs - everyone
    - Reaching organizations coordinated by Matt
- Logistics
    - Welcome table-sign in sheets, name tags, welcoming committee
    - Furniture-set up and take down
    - Water
    - Audio and video - Matt
    - Supplies for facilitators - Jim
    - Follow up with attendees – Matt
- Survey at the Town Meetings?

Survey

- Review draft survey-feedback
- Search for a consultant

Connecting with Our Partners

- Setting up focus group meetings, phone conversations, or visits with each of our partners
- Waking 'sleeping dogs'?

Map with Parks

Review State Methodology